

APPENDIX**LEICESTERSHIRE SAFER COMMUNITIES STRATEGY BOARD****Terms of Reference and Membership****1. Purpose**

The Leicestershire Safer Communities Strategy Board (LSCSB) will oversee and co-ordinate the implementation and delivery of Leicestershire Community Safety Partnership priorities requested by the Board including coordination of the Police and Crime Plan.

The priorities include, reducing offending and re-offending, substance-related crime and disorder, protecting those considered to be most vulnerable in the community, reducing anti-social behaviour and increasing public confidence in local crime and disorder services.

The Board will lead the strategic approach to Safer Communities in Leicestershire County and encourage agencies and partnerships to work jointly and collaboratively. The Board will also, where appropriate, encourage sharing of resources, to deliver Safer Communities common priorities and statutory responsibilities/duties, for example in relation to Domestic Homicide Reviews (DHR's) and 'PREVENT'.

2. Role and Responsibilities

- To provide strategic leadership in delivering Safer Communities priorities across Leicestershire.
- To develop joint approaches to community safety and encourage collaborative working across agencies and partnerships in Leicestershire.
- To prepare a Community Safety Agreement for the county and promote and support the principles underpinning it.
- To facilitate greater alignment between Community Safety Partnerships and other bodies and structures with community safety responsibilities, including the work of the Safeguarding Board and Health and Well-being Board.

3. Membership of the Board

The Board comprises representatives from the County Council, each of the seven District Community Safety Partnerships, the Office of the Police & Crime Commissioner, the Local Policing Directorate Commander - Leicestershire Police, Leicestershire Clinical Commissioning Groups (CCGs), the National Probation Service (NPS) and Combined Fire Authority.

The membership of the Leicestershire Safer Communities Strategy Board (the Board) is detailed in Table 1 below. In addition, Leicester City Council and Rutland County Council are invited as “guests” i.e. participating observers with no voting rights.

4. Substitute Members

Substitute members may be nominated as follows, for -

Leicestershire County Council's Cabinet Lead Member, another elected member from that Authority.

The CSP Strategy Groups - any other member of that CSP Strategy Group (i.e. a senior officer not necessarily an elected member).

Leicestershire Police, any other appropriate officer.

Leicestershire Fire and Rescue Service, any other member of that authority.

The Providers of Probation Services, any other appropriate officer.

The Leicestershire CCGs, any other appropriate officer.

Public Health, any other appropriate officer.

Leicestershire County Council Assistant Director Education and Early Help, any other appropriate officer.

Office of the Police & Crime Commissioner (OPCC), the PCC or any other appropriate officer.

** Substitute members shall have voting rights in these circumstances only.

5. Operational Arrangements

The Board will meet at least quarterly.

The Board will elect a Chairman and Vice-Chairman annually.

The quorum for meetings of the Board will be a minimum of 6 voting members, this to include representatives from a minimum of 3 different partner agencies.

The Board may co-opt additional members when required to help progress specific areas of work.

The work of the Board will be supported by a Senior Officer Group and secretariat support will be provided by Leicestershire County Council's Democratic Services section.

6. Voting by the Board

In accordance with the Crime and Disorder (Formulation and Implementation of Strategy) Regulations 2007 (as amended in 2011) voting on Community Safety Agreement is limited to the responsible authorities as identified in Section 5 of the Crime and Disorder Act 1998, who are represented on the Board.

These representatives are identified by an asterisk in Table 1 below. On all other matters all members of the Board are entitled to vote.

7. Senior Officer Group

The Senior Officer Group (SOG) will -

- support the work of the Board, as outlined in the above Terms of Reference
- develop the agenda and prepare papers for all Board meetings
- take forward actions from Board meetings

Table 1 detailing LSCSB membership is on the next page.

Table 1 - LSCSB Membership

<u>Representing</u>
Leicestershire County Council Cabinet Lead Member*
Community Safety Partnerships (1 elected member representative per district area)
Blaby*
Charnwood*
Harborough*
Hinckley and Bosworth*
Melton*
North West Leicestershire*
Oadby and Wigston*
Rutland CC
Leicester City Council
Leicestershire Police *
Police & Crime Commissioner
Leics. Fire & Rescue Service
The Fire Authority*
West Leicestershire CCG & East Leicestershire CCG
National Probation Service
Public Health
County Council Assistant Director, Education and Early Help *

**members entitled to vote on the Community Safety Agreement (see 'Voting by the Board' at section 6).*